

Confirmation form: TREVI EXHIBIT BOOTH WCOA2014

1. We confirm our intention to obtain an exhibit booth for the upcoming World Congress of Accountants to be held in Rome, from 10 to 13 November 2014 (hereinafter, the “WCOA 2014”), as described in Enclosure A to this Contract, which is incorporated herein by reference and forms a substantial and integral part of this Contract.
2. The following contact information corresponds to the billing address:

Company/Institute	
Contact person	
Address	
Telephone	
Fax	
Email	
VAT/Tax Number	

3. Yes, we confirm our interest in sponsoring through (tick the chosen option):

9 m² Trevi Fountain Standard Exhibit booth – raw space [amounting 5,000 € – one payment]

Please be informed that no set-up will be provided if you choose this option. Setting-up of your booth will be at your own exclusive expenses.

9 m² Trevi Fountain Standard Exhibit booth – set-up space [amounting 7,000 € – one payment]

Please be informed that this option includes: a 9 m² shell, 1 desk, 1 chair, 1 waste basket. Items provided are not exchangeable and no money is refundable.

16 m² Trevi Fountain Exhibit Booth – raw space [amounting 10,000 € – one payment]

Please be informed that no set-up will be provided if you choose this option. Setting-up of your booth will be at your own exclusive expenses.

16 m² Trevi Fountain Exhibit Booth – set-up space [amounting 12,000 € – one payment]

Please be informed that this option includes: a 16 m² shell, 1 desk, 1 chair, 1 waste basket. Items provided are not exchangeable and no money is refundable.

4. We indicate as preference the position _____ on the floor plan. We acknowledge the criteria of the first come, first served in designated area and we are aware of the fact that the layout may be subject to changes according to the final number of exhibitors.
5. Should you need a list of suppliers to set up/further decorate your booth, please refer to info@adriapoint.it

- 6. Each Exhibitor is entitled to maximum 2 badges for staff. Additional badges for extra staff will be charged 200 €/each. The social program (opening ceremony and gala dinner) is not included.
- 7. Please be informed that your staff needs to be registered. Kindly contact info@adriapoint.it to obtain the registration code.
Should you have extra staff, you can as well address your request to info@adriapoint.it
- 8. We agree that your decision to accept or reject our application is final and conclusive.

9. Terms and conditions of payment:

Payment is due within 30 days from signature.

All amounts indicated may be VAT exempt based on the complex nature of the services considered. Invoices will include specific indications according to the geographic localization of sponsor, within or extra EU, and the legal form and nature of the sponsor. Non EU sponsors are requested to attach certification from relevant authorities of their tax position, and a description of their main activities

The invoice for the payment of the Trevi Fountain Exhibit Booth will be issued after receipt of confirmation.

Payments shall occur by means of bank transfer on the account:

Bank: Intesa San Paolo
 Owner of the bank account: Congress srl
 IBAN IT 35 X 03069 03213 1000 0000 7901
 SWIFT BCITITMM

- 10. Yes we confirm acceptance of the General Terms of Sponsorship, which are incorporated herein by reference and form a substantial and integral part of this Contract, together with the above attachments. Such General Terms, signed by Sponsor for acceptance, are attached hereto as Enclosure B.

Place and date
signature

Company stamp and legally binding

Please return by e-mail to:

dimarco@wcoa2014rome.com